

WRTA Advisory Board Meeting Agenda
60 Foster Street Worcester MA

April 17, 2025 8:00 a.m. Hybrid Meeting
Zoom Webinar/3rd Floor Conference Room

Zoom log on Information: Join from a PC, Mac, iPad, iPhone or Android device: Please click or copy the link below to join the webinar: Public Access:

<https://us06web.zoom.us/j/89127907874?pwd=lt3l2V8pJ5TPsW6ad4l8jMEen1CYbG.1>

Passcode:538303 Join via audio: +1 646 558 8656 +1 646 931 3860 +1 301 715 8592 +1 305 224 1968

+1 309 205 3325 +1 312 626 6799 +1 564 217 2000 Webinar ID: 891 2790 7874 Passcode: 538303

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1. Chairperson Opens Meeting
2. Clerk Calls Roll
3. Approval of Minutes by roll call from March 20th, 2025
4. Business from the Public
 - The WRTA Advisory Board is accepting questions/comments from the public via email: admin@therta.com, phone: 508.791.9782, website via csfeedback@therta.com. To request participation while in Zoom please use the “raised hand” icon in your settings. The board will address inquires during the” Business from the Public” portion of the meeting. Replies will be allotted time at the discretion of the Chairperson.
5. Approval of Board for Advisory Board Chairperson to sign the Administrators contract
 1. **Potential Action Item:** Roll call vote to approve the Chairperson to sign the Administrators contract as approved by the Board on February 20th, 2025.
6. FY26 Budget Presentation (Coyne)
7. Audit & Finance Committee
 1. Recommendation to board to accept the budget with amendments by the A&F Committee
 2. **Potential Action Item:** Roll call vote to recommend the FY26 budget with amendments by the A&F Committee to the Advisory Board for Approval
8. April 26th Fixed Route Service Changes Communications (Winters)
9. Administrators Report (Rickman)
 - CAD/AVL Contract Award
 - Demand Response Survey
 - Bus Stop Design Guidelines and Capital Plan

Communities Served:

Auburn	Brimfield	Douglas	Grafton	Millbury	North	Paxton	Southbridge	Wales	West Boylston
Barre	Brookfield	Dudley	Holden	New Braintree	Brookfield	Princeton	Spencer	Warren	West
Berlin	Charlton	East	Holland	Northborough	Oakham	Rutland	Sturbridge	Webster	Brookfield
Boylston	Clinton	Brookfield	Leicester	Northbridge	Oxford	Shrewsbury	Sutton	Westborough	Worcester

- Other Administration Items

10. Advisory board members and Other(s) as directed by the Chairperson

11. Adjourn

The WRTA meetings are conducted in accessible locations. If you need accommodations please contact Carolyn Foley at 508.453.3463 or email cfoley@therta.com. Request for accommodations needs to be placed at least 7 business days prior to the scheduled meetings. The WRTA fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all activities. The WRTA does not discriminate on the basis of race, color, national origin, English Proficiency, income, religious creed, ancestry, disability, age, gender, sexual orientation, military service or gender identity or expression. Any person who believes he/she or any specific class of persons have been subjected to discrimination prohibited by Title VI or related statutes may, himself/herself via a representative, file a written complaint with the WRTA. A complaint must be filed no later than 30 calendar days after the date which the person believes the discrimination occurred.

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