

**Please Post Open Meeting Notice
 Worcester Regional Transit Authority**

**Advisory Board Meeting Hybrid
 60 Foster Street 3rd Floor Conference Room
 & via Zoom Webinar**

Attention: City and Town Clerks: Communities: 37 Cities and Towns

Auburn, Barre, Berlin, Boylston, Brimfield, Brookfield, Charlton, Clinton, Douglas, Dudley, East Brookfield, Grafton, Holden, Holland, Leicester, Millbury, New Braintree, Northbridge, North Brookfield, Northborough, Oakham, Oxford, Paxton, Princeton, Rutland, Shrewsbury, Southbridge, Spencer, Sturbridge, Sutton, Wales, Warren, Webster, Westborough, West Boylston, West Brookfield and Worcester. **In accordance with G.L. c. 39 §§ 23A-23C and 24, the Massachusetts Open meeting Law, the Worcester Regional Transit Authority has scheduled an Advisory Board meeting for Thursday, April 17, 2025 at 8:00 a.m. to be held at 60 Foster Street 3rd Floor Conference Room and via Zoom Webinar.** Join via Zoom from a PC, Mac, iPad, iPhone or Android device: Please click or copy the link below to join the webinar: <https://us06web.zoom.us/j/89127907874?pwd=lt3I2V8pJ5TPsW6ad4l8jMEen1CYbG.1> Passcode:538303 Join via audio: +1 646 558 8656 +1 646 931 3860 +1 301 715 8592 +1 305 224 1968 +1 309 205 3325 +1 312 626 6799 +1 564 217 2000 +1 669 444 9171 +1 689 278 1000 +1 719 359 4580 +1 720 707 2699 +1 253 205 0468 Webinar ID: 891 2790 7874 Passcode: 538303 International numbers available: <https://us06web.zoom.us/j/89127907874?pwd=lt3I2V8pJ5TPsW6ad4l8jMEen1CYbG.1>

Agenda

1. Chairperson Opens Meeting
2. Clerk Calls Roll
3. Approval of Minutes by roll call from March 20th, 2025
4. Business from the Public
 - The WRTA Advisory Board is accepting questions/comments from the public via email: admin@therta.com, phone: 508.791.9782, website via csfeedback@therta.com. To request participation while in Zoom please use the “raised hand” icon in your settings. The board will address inquires during the” Business from the Public” portion of the meeting. Replies will be allotted time at the discretion of the Chairperson.
5. Approval of Board for Advisory Board Chairperson to sign the Administrators contract
 1. Potential Action Item: Roll call vote to approve the Chairperson to sign the Administrators contract as approved by the Board on February 20th, 2025.
6. FY26 Budget Presentation (Coyne)
7. Audit & Finance Committee
 1. Recommendation to board to accept the budget with amendments by the A&F Committee
 2. Potential Action Item: Roll call vote to recommend the FY26 budget with amendments by the A&F Committee to the Advisory Board for Approval
8. April 26th Fixed Route Service Changes Communications (Winters)
9. Administrators Report (Rickman)
 - CAD/AVL Contract Award
 - Demand Response Survey
 - Bus Stop Design Guidelines and Capital Plan
 - Other Administration Items

Communities Served:

Auburn	Brimfield	Douglas	Grafton	Millbury	North Brookfield	Paxton	Southbridge	Wales	West Boylston
Barre	Brookfield	Dudley	Holden	New Braintree	Oakham	Princeton	Spencer	Warren	West Brookfield
Berlin	Charlton	East Brookfield	Holland	Northborough	Oxford	Rutland	Sturbridge	Webster	Worcester
Boylston	Clinton		Leicester	Northbridge		Shrewsbury	Sutton	Westborough	

10. Advisory board members and Other(s) as directed by the Chairperson
11. Adjourn Potential Action Item: Roll call vote to adjourn

The WRTA Advisory Board is accepting questions/comments from the public. In person participation please sign the request to speak sheet. Email: admin@therta.com, phone: 508.791.9782, website via csfeedback@therta.com. In order to assist staff with processing your request we ask for a 48-hour notice of your intention to request. To participate via zoom please use the “raised hand” icon in your settings. The chairperson (time permitting and at the board’s discretion) will address inquiries during the “business from the public” portion of the meeting.

The WRTA meetings are conducted in accessible locations. If you need accommodations please contact Carolyn Foley at 508.453.3463 or email cfoley@therta.com. Request for accommodations needs to be placed at least 7 business days prior to the scheduled meetings, if in person meeting space. The WRTA fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all activities. The WRTA does not discriminate on the basis of race, color, national origin, English Proficiency, income, religious creed, ancestry, disability, age, gender, sexual orientation, military service or gender identity or expression. Any person who believes he/she or any specific class of persons have been subjected to discrimination prohibited by Title VI or related statutes may, himself/herself via a representative, file a written complaint with the WRTA. A complaint must be filed no later than 30 calendar days after the date which the person believes the discrimination occurred.

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